

22 February 2023



**Save the Children**

**Job Advertisement**

50-H-3  
Approved by  
Inspector of Labour  
22/02/2023  
27 FEB 2023  
REPUBLIC OF SOUTH SUDAN

Save the Children is an international non-governmental organization that works for a future of children, their families and communities realize social equity and dignity; have access to their basic physical, emotional and development needs.

SCI is seeking to recruit:

**Job Title:** Policy, Advocacy and Campaign Advisor

**Location:** Juba, with Field Travel

**Reports to:** Advocacy, Campaign, communication and Media Director

**Contract Period:** 2 years

**ROLE PURPOSE:**

This role is responsible for leading planning, management and delivery of CO policy, advocacy and Campaign mile stones. The role will also be responsible for supporting specific policy and advocacy projects and events. He/she will play a critical role in ensuring accountability for results and a shared understanding of team priorities and deliverables across CO program.

**SCOPE OF ROLE:**

**Reports to:** Advocacy, Campaign, communication and Media Director

**Staff reporting to this post:** N/A

**Budget Responsibilities:** N/A

**Role dimensions:** This is a demanding role that requires excellent understanding of programs and project linkages to advocacy and policy influencing, project management skills; an ability to design clear and focused plans and drive their implementation; strong written and verbal communications skills; and an ability to work to deadlines and manage a heavy workload

**KEY AREAS OF ACCOUNTABILITY:**

- To lead, in partnership with ACCM Director, the development, implementation and monitoring of the organisation's advocacy priorities and specifically lead on assigned advocacy objectives.
- To partner ACCM Director in overseeing the development and implementation of the organisation's advocacy strategy, including the advocacy mile stones in CSP and the organisation's monitoring and evaluation approach
- To coordinate with ACCM Director, program and project managers, Technical specialists and business development unit in the development and submission of funding proposals and reports relating to the organisation's advocacy work, and supporting awards with identified priority advocacy areas
- Lead the design and delivery of different policy influencing initiatives, campaigns policy and advocacy plans
- Work with the communications focal points to share case studies and information from community and national level activities;
- Support and guide program/project managers in aspects of policy influencing opportunities,



campaign and Advocacy work that are project specific including external advocacy meetings, events, reports, briefs and other relevant activities

- Provide support to ACCM team by leading various advocacy activities, ensuring timely communication on issues, monitor implementation of ACCM work plan for the year and supporting the ACCM director with other management and administrative tasks.

### **BEHAVIOURS (Values in Practice)**

#### **Accountability:**

- Holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
- Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved
- Creates a managerial environment across the Region to lead, enable and maintain our culture of child safeguarding

#### **Ambition:**

- Sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same
- Future orientated, thinks strategically and on a global scale

#### **Collaboration:**

- Approachable, good listener, easy to talk to; builds and maintains effective relationships with colleagues, Members and external partners and supporters
- Values diversity and different people's perspectives, able to work cross-culturally.

#### **Creativity:**

- Develops and encourages new and innovative solutions
- Cuts away bureaucracy and encourages an entrepreneurial approach

#### **Integrity:**

- honest, encourages openness and transparency, builds trust and confidence
- displays consistent excellent judgement

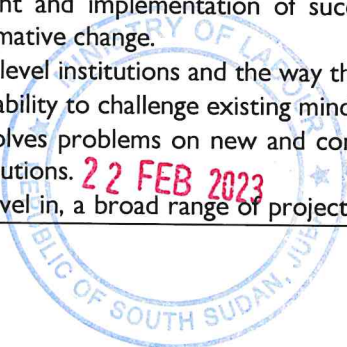
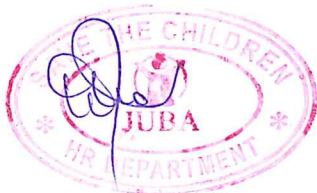
### **QUALIFICATIONS AND EXPERIENCE:**

- Educated to degree level in a relevant field
- Trained and experienced on policy analysis, advocacy and campaign work.
- Good understanding of South Sudan and Regional context / equivalent experience

#### **Experience and Skills**

##### **Essential**

- At least 4-5 years proven knowledge and experience of development and delivery of policy influencing, advocacy and campaigning strategies
- Experience of public campaigning in a corporate or an NGO environment, with proven record in successfully leading the development and implementation of successful advocacy and campaign strategies to achieve policy and normative change.
- Knowledge of the national and local level institutions and the way they function.
- Strong results orientation, with the ability to challenge existing mind sets.
- Makes independent decisions and solves problems on new and complex issues, requiring creative and systems thinking to find best solutions.
- Experience of, and willingness to travel in, a broad range of project implementation areas in South



- Sudan and where necessary outside the country.
- Experience in developing, implementing, and monitoring advocacy strategies.
- Experience developing publications or communication materials for advocacy on different thematic areas of SCI work.
- Familiar with CSO civic space in South Sudan in relation to policy influencing and advocacy work
- A high level of computer literacy.
- Fluency in written and spoken English is essential;
- Good verbal communication skills, exercising good judgement as to when to refer something on; able to communicate professionally with a wide range of contacts; able to show tact and discretion when dealing with sensitive and confidential information.
- Contribute to a high-performance ACCM Team and support the implementation of Save the Children's Country strategy, ACCM ambition and strategy

**Additional Job Responsibilities:**

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

**Equal opportunities:**

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures.

**Child Safeguarding:**

We need to keep children safe so our selection process, which includes rigorous background checks, Reflects our commitment to the protection of children from abuse.

**Safeguarding our Staff:**

The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy

**Humanitarian response:**

In the event of a major humanitarian emergency, the role holder will be expected to work outside the normal role profile and be able to vary working hours accordingly

**Health and Safety:**

The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

**Child Safeguarding:**

Level 3: the role holder will have contact with children and/or young people *either* frequently (e.g. once a week or more) *or* intensively (e.g. four days in one month or more or overnight) because they work in country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff.

We need to keep children and all beneficiaries safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children and beneficiaries from abuse and exploitation



**Application Information:**

Please attach a copy of your CV and cover letter with your application, and include details of your current remuneration and salary expectations. A copy of the full role profile can be found at ([SCI Career Site Careers \(oraclecloud.com\)](https://www.oraclecloud.com/careers))

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

All employees are expected to carry out their duties in accordance with our global anti-harassment policy.

**In case you face any difficulty to access the link, please come to Save the Children International head office Juba at Hai Malakal or any SCI Field Offices near you for HR support.**

Deadline for submitting applications: **13<sup>th</sup> March, 2023.**

**Cc: [MoJjobadvert@gmail.com](mailto:MoJjobadvert@gmail.com); (National Ministry of labour email Address Juba)**

