

20 January 2023

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Approved by  
MoI 20/01/2023



**Save the Children**

### Job Advertisement

Save the Children is an international non-governmental organization that works for a future of children, their families and communities realize social equity and dignity; have access to their basic physical, emotional and development needs.

SCI is seeking to recruit:

**Job Title:** WASH and Infrastructure Advisor

**Location;** Juba with frequent travel to the Field Offices

**Reports to:** Deputy Programme Development, and Quality Director

**Contract Period:** 12 months with possibility of extension

#### **ROLE PURPOSE:**

Under the general direction and guidance of the Deputy Director of Program Development and Quality, work to establish Country office WASH interventions, ways of working to be integrated within other sectors, provides thematic Leadership and ensure all WASH programming is well monitored and is of excellent technical quality, attracts significant donor funding and contributes significantly to national/global learning, advocacy and programme development.

The WASH and Infrastructure Specialist will also oversee all infrastructure designs, tendering processes, evaluations of bids for project activities both for WASH and other sectors and the role out of SC Construction policy for all the FOs while being supported by the Construction manager.

S/he is expected to lead on developing WASH strategy and thematic plan and ways of working to integrate WASH to other sectors, aligned with country strategic plan; sectoral assessment; program design, proposal writing and master budgeting; support and coordinate fund raising; provide strategic and technical guidance and oversight to the PMs and field teams; assist Field Managers (FMs) in recruitment and procurement in large complex emergencies; coordinate, represent and brand Save the Children (SC) in cluster, sub-cluster and other relevant forums. The WASH and Infrastructure Specialist is expected to play a leadership role within a response team, through 360o support to colleagues and work to ensure that broader sector coordination mechanisms are functioning effectively. S/he promotes learning and accountability. In most circumstances, the post holder will be expected to mentor and/or capacity-build both international and national staff colleagues.

The WASH and Infrastructure Specialist is responsible for providing technical and strategic guidance and oversight to the country office (CO) program in areas of WASH. The post holder is expected to provide (1) technical advice and (2) support to project staff to ensure programming objectives are successfully achieved. The post-holder shall also contribute to the development and/review of the country strategic direction and actively lead in the development of WASH policy and programme formulation.



As part of the dual mandate, the WASH and Infrastructure Specialist shall take part in emergency preparedness activities and be ready to respond in the event of an emergency, as required.

#### **SCOPE OF ROLE:**

**Reports to;** Deputy Director of Programme Development and Quality

**Reporting to:** This consultancy position will lead in country initiatives and will line manage the WASH specialist with dotted management for the WASH PMs at field offices

**Budget responsibility:** TBD but overall the post holder will be:

Responsible for preparing proposal budgets; monitoring and reviewing the budgets for funded projects; supporting the development of phased budgets; and supporting the PMs in planning for program expenditures.

In close coordination with the FMs, the post holder will be to monitor and co-ordinate information and financial resource at a sector at national level.

#### **KEY AREAS OF ACCOUNTABILITY:**

##### **Strategy and Programme Development**

- Build on technical knowledge, latest research in the sector and current/previous programming to develop proposals for new programming in close coordination with the programme staff
- Coordinate with proposal development team on identifying new opportunities;
- Lead programme development for WASH in close coordination with WASH Programme Managers and Field Managers, and proposal development, awards, finance and operations staff;
- Design assessment tools for assessment of water and sanitation facilities in communities, health centres and/or schools. Design and conduct baseline surveys
- Grow Save the Children's WASH portfolio sustainably and strategically, consistent with the Country Strategy, and SC breakthroughs
- Work with colleagues from other sectors to coordinate on and integrate programming to ensure all children's needs are met.
- Contribute the success of programme smooth start-up and implementation

##### **Programme Quality**

- Move between offices , provide appropriate high level technical support on methods and practices to be rolled out within WASH / Emergency WASH programming;
- Extend technical support and direction to the program staff in selection of water sources, protection and development of selected water sources, provision of safe water (water treatment at the source and/or at household level), access to adequate and improved sanitation facilities as well as promotion of good hygiene practices and environmental issues and ensure it is evidence based and appropriate to the context.
- Lead on the development of tools for project staff and partners to improve the quality of water, sanitation and hygiene activities. Provide technical training for project staff and partners as required
- Ensure all WASH programme staff receive the necessary and appropriate technical support. In consultation with staff and project managers agree on the range of advice, support, training and/or other assistance required from you to facilitate high quality programming. This will involve regular visits to field sites.

##### **Monitoring, Evaluation, Accountability and Learning (MEAL)**

- Fulfill the Save the Children Global Initiative mandate including Save the Children requirements in



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- reporting;
- Lead the roll-out of the Quality Learning Environment Framework across the country programme;
- Review relevant monitoring reports to ensure that technical debates are well articulated and reports are of acceptable quality before submission. Provide support where necessary to improve report writing skills. Lead in the evaluation and review process for all WASH Projects including the development of Terms of Reference, selection and management of consultants.
- Lead the in –country innovation and learning agenda in WASH

#### General management

- Demonstrate behaviours that are consistent with Save the Children's Mission, Vision and Values and ensure their broader application by staff across the programme.
- Contribute to a conducive and productive work environment, characterized by enthusiasm, ambition, hard work and due process.
- Contribute to the wider country programme agenda, participate actively in PDQ meetings, planning and review activities, providing enhanced insight into WASH programming.
- Participate in any donor visit to project(s) within the country office portfolio, as required.
- Comply with and promote Save the Children policies and practice with respect to child protection, code of conduct, health and safety, equal opportunities and other relevant policies and procedures.

#### External Relations

- Maintain strategic links with key duty bearers and stakeholders line ministries, UN agencies, INGOs and other local NGOs and CBOs, etc.
- Represent and advocate for Save the Children with UN agencies, donors, government, NGOs and others at the highest levels in both verbal and written communications to ensure that Save the Children is seen as the lead international agency in South Sudan in terms of innovation and quality of implementation that focus on child survival
- Represent and actively advocate in key platforms both in country and at regional/global level in line with the WASH work being undertaken in South Sudan

### BEHAVIOURS (Values in Practice)

#### Accountability:

- Holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
- Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved
- **Creates a managerial environment across the Region to lead, enable and maintain our culture of child safeguarding**

#### Ambition:

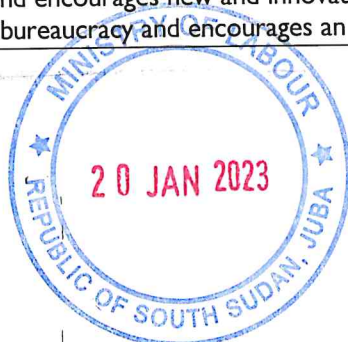
- Sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same
- Future orientated, thinks strategically and on a global scale

#### Collaboration:

- Approachable, good listener, easy to talk to; builds and maintains effective relationships with colleagues, Members and external partners and supporters
- Values diversity and different people's perspectives, able to work cross-culturally.

#### Creativity:

- Develops and encourages new and innovative solutions
- Cuts away bureaucracy and encourages an entrepreneurial approach



**Integrity:**

- honest, encourages openness and transparency, builds trust and confidence
- displays consistent excellent judgement

**QUALIFICATIONS AND EXPERIENCE:**

- Education to Masters level in Environmental/Public Health, Water Engineering, Civil engineering or a related subject, or equivalent field experience

**EXPERIENCE AND SKILLS:****Essential**

- Postgraduate qualification in discipline related to Civil or Water Engineering, Public Health Engineering or technically relevant field. A first degree with a combination of work experience may also be considered in lieu of the advanced degree.
- Significant international experience in WASH programming in developing countries; ideally with experience in the following areas:
  - Rural/Peri urban Water supply design and construction supervision with water quality surveillance
  - Gender diversity friendly quality need assessment of the conflicting situations
  - Community/HHs based water purification system
  - Community based Hygiene Promotion
  - Community action for total sanitation (CATS) including the Community Led Total Sanitation
  - Working out Bills-Of-Quantity and technical specifications
- Strong commitment to capacity building of national staff and partners with willingness to adopt a participatory and consultative management approach.
- Good interpersonal skills with the ability to communicate and negotiate clearly and effectively at all levels, taking into account cultural and language difficulties. Tact and diplomacy are essential
- Experience of working in insecure/conflict situations and willingness to travel regularly and in difficult circumstances
- Strategic thinker with highly developed influencing skills
- Has some basic skills in putting together a piece of action research/evidence base work
- Fluent in spoken and written English

**Desirable**

- Knowledge and understanding of SPHERE Standard and other principles of humanitarian work.
- Experience in promoting children's participation in programme design, implementation and evaluation.
- Good understanding of disaster risk reduction, gender, protection, inclusion issues and Mainstream the cross-cutting issues with WASH
- High knowledge of database management tools and data analysis tools
- Working knowledge of AutoCAD and related software
- Working experience in planning and response to large-scale WASH emergency situations.

**Additional Job Responsibilities:**

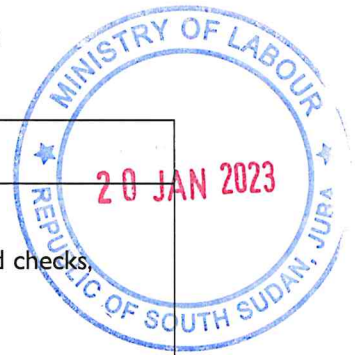
The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

**Equal opportunities:**

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures.

**Child Safeguarding:**





Diversity policies and procedures.
<b>Child Safeguarding:</b> We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.
<b>Safeguarding our Staff:</b> The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy
<b>Humanitarian response:</b> In the event of a major humanitarian emergency, the role holder will be expected to work outside the normal role profile and be able to vary working hours accordingly
<b>Health and Safety:</b> The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.
<b>Child Safeguarding:</b> Level 3: the role holder will have contact with children and/or young people <u>either</u> frequently (e.g. once a week or more) <u>or</u> intensively (e.g. four days in one month or more or overnight) because they work in country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff. We need to keep children and all beneficiaries safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children and beneficiaries from abuse and exploitation

**Application Information:**

Please attach a copy of your CV and cover letter with your application, and include details of your current remuneration and salary expectations. A copy of the full role profile can be found at ([SCI Career Site Careers \(oraclecloud.com\)](https://oraclecloud.com))

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

All employees are expected to carry out their duties in accordance with our global anti-harassment policy.

**In case you face any difficulty to access the link, please come to Save the Children International head office Juba at Hai Malakal or any SCI Field Offices near you for HR support.**

**Deadline for submitting applications: 09<sup>th</sup> February, 2023.**

**Cc: [Moljobadvert@gmail.com](mailto:Moljobadvert@gmail.com); (National Ministry of labour email Address Juba)**

