

## EXTERNAL ADVERT – 001 Employment Opportunity Guards

WS Insight is an international Security and Risk Management company which started operating in South Sudan in 2008 and now covers all the States of South Sudan. The company has a policy of mentoring its staff and promoting them to higher ranks.

We are pleased to announce the vacancy of the following:

**Position** : Guard  
**Required number** : Sixty (60)  
**Duty Location** : Juba Operation Area - CES

*Applications are therefore invited from well qualified individuals to fill these positions.*

The Guards will be under the direct supervision of the Supervisor/Field Officer with the day to day running of his/her duties for the company.

Your character and performance are to be of the highest professional standard and representative of WS Insight culture. In particular, you are not to disclose confidential information/material without written consent from the senior management.

### DUTIES AND RESPONSIBILITIES:

#### 1. Day or Night Shift the Guards must at all times: -

- Report to the premises 15 minutes early for full and proper takeover, documented in OB and Guard Book. Do not take over duties if there is a problem.
- Report any discrepancies to the Client and WS Insight through WS Insight Control or the supervisor.
- Wear the full WS Insight uniform and have boots highly polished.
- Ensure the uniform is clean, maintained and well pressed.
- Display high standards of personal hygiene – male guards are to be clean shaven. Female guards must keep hair above collar height.
- Patrol, changing course and direction every hour. Press the GPP on completion of each round and record it in the OB.
- All Visitors must be indicated in the VB and must be treated with respect when confirming their identity. Clients should indicate when there are functions and who to expect.
- Conduct searches of vehicles or persons entering or leaving the property especially if you suspect the person or vehicle. Record searches in the OB.
- Salute the client or visitors.



- Conduct a proper handover of the assignment.

## 2. Guards are not to:

- Smoke while on duty.
- Vacate their assigned posts without proper relief.
- Use of Mobile Phone during your working Hours.
- Consume alcohol while on duty or at any time prior to reporting on duty.
- To form friendship with the clients' employees or solicit money or loans from the client or his/her employees.
- Sleep while on duty.
- Guards are not permitted to have visitors at the assignment.
- Undertake duties such as gardening/car washing unless expressly permitted by the client and authorized by WS Insight.
- Court the attention of the press or any other medial agency. All such communications are to be made by the client himself and or his representatives.
- Leave the Assignment without being relieved.

**DRUGS, ALCOHOL, ANY INTOXICATING SUBSTANCES AND DRUNKENNESS ARE STRICTLY FORBIDDEN DURING DUTY.**

Applications should be addressed to HR WS Insight office in Malakal **NO later** than **Thursday, 24<sup>th</sup> of November 2022.**

You must provide the following:

1. Letter of application.
2. CV
3. Certificates/Training
4. Nationality Certificate and Assessment age
5. Two Referee Letters
6. Letter from Local Authority
7. Must attain a CID Finger Print
8. A sketch Map showing your residential area
9. Should be from the age of (24-45)

If you think you meet all the requirements and qualified for the positions mentioned, you are encouraged to apply by hand dropping the above particulars/documents at Insight office – OSB Juba Na Bari near Universal Printers office and all applications should be received not later than **Thursday 24<sup>th</sup> November 2022.** Please clearly mark the position you are applying for on the envelop. All qualified female candidates are strongly encouraged to apply.

**And, for the urgency of the position, applications will be reviewed frequently in order to meet the demands of our clients.**

Good Luck!

  
**Nicholas Solani**  
Head of HR (Acting)

